

BlueJay Instructions (To make a pickup appointment):

• On a web browser, navigate to https://app.tms.blujaysolutions.net/ and click third party registration:

Transportation Management				Language	Choose	٣		
User Log-In								
Usern Passi	Keep me logged in		Forgot Username? Forgot Password? ny login					
Transportation Management uses popup windows to display information. Please disable any popup blockers for this site.								

• After login, your screen should look like this:

Manage	ement								
Account : O-AT-KA MILK PRODUCTS COOPERATIVE, INC Operation : Appointment Scheduling									
Appointment Sche Appointment Stop T Pick-up	duling Shipment Search ype								
Search by a Reference Number(s)									
Shipper ref #									
Customer PO									
Sales Order #									
Search by Appointment(s)									
Confirmation #									
No results found.									

• In the upper right-hand corner, select the "Actions" pull down and select request access:

Help Documentation C	ustomer Support Actions	Log Out
	Actions	

• In the pop-up, search and/or select O-AT-KA Milk Products Cooperative Inc.

Request Access							
 Select the company and access type you are requesting Provide any required information The shipper will be notified of the access request You may request more than one type of access, but each request is submitted separate 							
Company O-AT-KA MILK PRODUCTS COOPERATIVE, INC							

• Submit the request and wait for an approval message from noreply@blujaytms.com, usually within 24 hours.